

# ASHMORE PARISH COUNCIL

## Minutes of the Annual General Meeting held at Ashmore Village Hall on Monday 13<sup>th</sup> May 2019 at 7 pm

*Present:-*

Philip Hamilton (PH)

Gilly Forge (GF), Andrew Featherstone (AF) Philippa Kelway-Bamber (PKB),

*Clerk* – Vivian Hitchmough (VH)

5 members of the public

2019.13      *Apologies*   Cllr. Jane Somper, Sara Milton and Annette Ruff

2019.14      *Election of Chairman and Vice Chairman*

<i>Position</i>	<i>Name</i>	<i>Proposed</i>	<i>Seconded</i>
Chairman	Philip Hamilton	GF	PKB
Vice Chairman	Andrew Featherstone	PKB	GF
<i>Councillors</i>			
	Philippa Kelway-Bamber	PH	AF
	Gilly Forge	PH	AF
	Annette Ruff	PH	AF
	Sara Milton	PH	AF

The Declaration of acceptance of Office forms were duly signed and witnessed by the Clerk

The Pecuniary disclosable interest forms were duly distributed with instructions for Councillors to complete and return to the Clerk via the Chairman within two weeks of this meeting.

2019.15      *Election of Officers*

<i>Position</i>	<i>Name</i>	<i>Proposed</i>	<i>Seconded</i>
Planning	Philip Hamilton	GF	AF
Tree Officer	Gilly Forge	PH	PKB
Pond Representative	Constantine Lindsey	PH	GF
Pond Officer	Philip Hamilton	AF	PKB
Airfield Officer	Andrew Featherstone	GF	PKB
Playground Representative	Paul Whetham	PH	GF
Playground Officer	Annette Ruff	PH	PKB
DAPTC Officers	Philip Hamilton	GF	PKB
	Andrew Featherstone	PH	PKB
Defibrillator Officer	Andrew Featherstone	GF	PKB

2019.16 Minutes of the Annual General Meeting of Monday 14<sup>th</sup> May 2018 were agreed as a true record and duly signed.

2019.17

*Chairman's Report*

*Planning*

*In the last year, there have been six planning applications to alter or demolish and rebuild properties. Five have been approved and one withdrawn.*

*There have been four applications to carry out works to trees in the village all of which have been given approval.*

*Filly Loo*

*The Filly Loo was held last year on 22<sup>nd</sup> June and was much enjoyed by all and providing funds for the village. Thanks are due to Andrew Featherstone and his committee for organising the event and to all who helped set it up, supply and man the stalls and dismantle everything afterwards.*

*Pond*

*Unfortunately, the pond appears to have developed a leak over the last six months. This is being investigated.*

*Paul Whetham has decided to stand down as Pond Representative and chairman of the Pond Renovation Group or Committee. I take this opportunity publicly to thank Paul who has held these posts for many years, tactfully listening to views on what should and should not be done to the pond, getting agreement on what should be done and raising the money to carry it out. In addition, he has done much work in and out of the pond to make it look its best.*

*Playground*

*Thanks again to Paul Whetham and his team for looking after the playground by the village hall.*

*Thanks*

*I am, as ever, grateful for the help and support I have received over the last year from parish councillors and from our District Councillor Catherine Langham and our County Councillor, Graham Carr-Jones.*

*Richard Evans has decided not to seek re-election as a parish councillor. He has held several posts in his time as a councillor including that of Chairman. I found him a useful source of wise counsel and I am grateful to him for his work as parish councillor.*

*Both Catherine and Graham as District and County Councillors provided the Council with information on a regular basis and were prepared to assist us should the need arise. With local government reorganisation and ward boundary changes at County level, neither will be seeking to represent Ashmore in the May elections.*

*I am grateful for all that our Clerk, Viv Hitchmough, does for the Council, acting as our Responsible Financial Officer and reminding me of what needs to be done.*

2019.18 *Annual return and draft accounts for the year to 31.3.2019*

The draft accounts had been prepared and the internal audit had been completed successfully. The sum of current and deposit bank accounts at year end is £ 6494 as agreed with the audit statement

The Annual Return and Governance statement was agreed and duly signed and approved for return. The exemption certificate was duly signed and will be returned with the audit, although in future it may not be necessary to forward the completed accounts to auditors. The accounting statement to Auditors explained an increase in bank balance as the plan to purchase a defibrillator.

*Proposed PH*

*Seconded PKB*

2019.19 *Asset Risk Assessment*

RISK ASSESSMENT	
Financial and Management Systems	Approved with no changes
Council assets	Approved with no changes
Pond Playing Field Playground Bus Shelter Filly Loo Notice Board Telephone Box	Approved with no changes
Data Privacy Notice	Approved with no changes
<i>Proposed PH</i>	<i>GF</i>

The Chairman closed the meeting at 7.20 pm